

**BETHEL PARK MUNICIPAL AUTHORITY**  
**3100 Piney Fork Road**  
**South Park, PA 15129-9001**  
**Regular Meeting Minutes June 27, 2024**  
**Contact Information: [sdunn@bethelparkpa.gov](mailto:sdunn@bethelparkpa.gov)**

**1. Regular Meeting**

**a.)** Chairman Hannan called the Regular Meeting to order at 7:00 PM at 3100 Piney Fork Road, South Park Township, PA. 15129.

**2. Roll Call**

**a.)** Secretary Beaver called the roll. Present for roll call: Messrs.: James Hannan, William Ruhl, Dave Brodnos, Daniel Cheberenchick, Bruce Beaver, Alan Stone and Tim Moury.

Also present: Mr. Joseph Gaydos Jr., Solicitor; Mr. Dan Goodwin of Wade Trim; Mr. Scott Dunn, Plant Supervisor and Mr. Jake Miller, Assistant Plant Supervisor; Ms. Abigail Corrigan, Bethel Park Sanitary Sewer Engineer; Ms. Kristen Denne, Bethel Park Municipality Manager; Mr. John Oakes, Bethel Park Council President; Mr. Jim Jenkins, Bethel Park Council, Ward 6, and Mr. Joe Janosik, Bethel Park Council, Ward 5.

**3. Guests**

Ms. Lisa Lapaglia, Bethel Park Finance Director and Mr. Jack Janosik, Bethel Park Resident.

**4. Approval of Minutes**

**a.) Approval of the Minutes**

**a.) Mr. Beaver motioned to approve the Municipal Authority Regular Meeting Minutes of 06/13/2024. Mr. Brodnos seconded. Roll call was unanimous. Motion passed 7-0.**

**4. Municipality Finance Director's Presentation**

**a.)** Ms. Lapaglia explained to the Board that Paycom is now the Bethel Park payroll service which will direct deposit checks once per month into the individual's checking account. She explained the process of onboarding to set up the paycom account. All account information will be available through the individual's online account. Setting up the paycom account is each individual's responsibility. She will send the Board a schedule for the monthly payroll deposits.

Ms. Lapaglia also informed the Board that Ms. Pam Inglis, Bethel Park Account Supervisor, will retire on July 12, 2024. In response to Mr. Dunn's question, Ms. Lapaglia replied she has a draft copy of the Maher Duessel Draft Audit but not the Final Audit. Mr. Hannan added that he would invite Maher Duessel Auditors to a Board Meeting to discuss their findings the Final Audit is received.

**5. Correspondence**

**a.) Mr. Beaver presented the following correspondence to the Board:**

**i.** A letter, dated June 26, 2024, from Issa Tijani, Environmental Health Engineer, Allegheny County, to Mr. James Hannan and Mr. Scott Dunn.

RE: Annual Wasteload Management (Chapter 94) Report. Piney Fork Sewage Treatment Plant, NPDES Permit No. 0027618. The letter states that the Allegheny County Health Department (ACHD) has completed its review of the 2023 Annual Wasteload Management Report as required by PA code 94.12.

The report states that the permitted daily loads were exceeded in December 2022, January and February 2023 as expected due to recently completed lining work. It also states that the DEP spreadsheet was not used. Mr. Dunn and Mr. Goodwin responded that the DEP spreadsheet was used.

**ii.** A letter and report, dated May 29, 2024, from Mr. Rick Smitsky, Area Engineering Manager, Western Pa./ West Va., to Mr. Scott Dunn.

RE: USA South Hills Landfill, Permit No. 100592, Form 50 Quarterly Municipal Waste Leachate Analysis and Quantities Pumped to the WWTP First Quarter 2024.

Mr. Goodwin advised the Board that Wade Trim received a copy of the report and will do their standard quarterly analysis and report to the Board any concerns. Mr. Goodwin and Mr. Dunn did not find any concerns after a review.

iii. A letter, dated June 21, 2024, from Greenbriar Chase Condominium Association, to Pa. State Representative Andrew Kuzma and Pa. State Senator Devlin Robinson.

RE: BPMA Interceptor Located in South Park Township/ Catfish Run.

The letter states that they did a walk through with Mr. Dunn and Mr. Beaver of the sinkhole and the Clubhouse areas. The letter acknowledges that they are aware of the conditions in the area.

Mr. Gaydos did not receive a copy. Mr. Beaver will provide him a copy. Mr. Gaydos will review the letter and respond as needed.

## **5. Facility Discussion and Superintendent Report**

### **a.) Mr. Dunn reported on the WWTP:**

i. Mr. Dunn sent more broken trickling filter parts to be tested to determine the metals that may have failed.

ii. Mr. Goodwin is working with the manufacturer's rep on specifications for the trickling filter arms system.

iii. The outfall meter has arrived and will be installed and started up next week.

iv. The Health Department has not been on site to do the WWTP inspection.

v. The staff will do major service on the trickling filters next week, weather permitting.

vi. The air conditioning units were serviced to improve cooling during the high temperatures and high pollen periods this Summer.

vii. 95% of the parts are in for the UV module. The remaining parts are scheduled to arrive July 8, 2024. They believe they found the cause of the failure on a broken piece which was allowing a leak into the electronics.

viii. The 911 Win callout system is in place. Elcon will be at the WWTP to train employees next Tuesday.

ix. They are working on implementing the suggestions from Mr. Robert Kaminski's (Department of Homeland Security) report on the BPMA systems.

x. Work continues to set up a guest network at the WWTP.

xi. Work to update the life expectancy report on the BPMA WWTP equipment for budgeting purposes is ongoing.

xii. The new NPDES Permit starts next week. There will be a little less testing sent out. Mr. Hannan asked Mr. Dunn to calculate how much money will be saved over the length of the Permit with less testing. Mr. Dunn agreed.

xiii. The Emergency response Plan is complete. Mr. Dunn is coordinating a meeting with Ms. Denne, Ms. Fosbaugh, South Park Township Manager, South Park Police Dept., Allegheny County Police Dept., Library VFD, Broughton VFD, and Tri Community EMS. The backups are Bethel Park VFD and Bethel Park Police Dept. The meeting will be in September 2024. All tours will be complete before construction for the Headworks Project begins.

xiv. Mr. Dunn is working with ISC Safety Consultants and Training on reviewing and updating the BPMA Risk Control Plan.

xv. Mr. Dunn registered with Open Records website and attended an Open Records Webinar last week.

### **b.) Mr. Dunn reported on LRPS.**

i. The Heat Exchanger Contract will be closed out when they receive the final required documentation from JP Environmental. Mr. Goodwin will contact JP Environmental about closing out the project.

ii. The 3 leaking pump air relief valves are repaired and the work is complete.

### **c. BPMA Emails**

i. Mr. Stone asked if all Board members had successfully logged on to the "bethelparkpa.gov" website. Not all members had logged on to the website. For those having issues, Mr. Moury suggested contacting Ms. Karen Colussi, IT Director (ext.202), for help with logging on.

ii. Mr. Dunn uploaded information to Municode this week. Once on Municode, members can access documents and packets with BPMA information.

## **7. Municipal Engineering Reports- Bethel Park/ South Park**

### **a.) Ms. Corrigan reported on Bethel Park's projects:**

i. 4 of 5 sanitary sewer contracts have been submitted for payment. Ms. Corrigan will review the submittals for accuracy before authorizing payment.

ii. Consent Order-the Annual Report which lists what work has been done in the past year, what remains to be done this year and what the plans are for next year is complete. Ms. Corrigan discussed the work done the past year and the future work scheduled this year to comply with Consent Order requirements.

iii. Ms. Corrigan met with the Bethel Park Council Committee at a Meeting to inform them of the contents of the SSOEP Alternative Analysis Report. The Report is available to be signed by a member of Council present tonight.

iv. The Steering Committee on Sanitary Projects has started meeting. The first recommendation to Bethel Park Municipal

Council will be to update the ordinance on lateral inspections.

v. Mr. Gaydos asked what portion of the Consent Order deals with financial funding relationships between a Municipality and Authority for capital projects. Mr. Goodwin responded that the information is in an appendix.

vi. Mr. Moury commented that the Steering Committee will present to Council the concept of lateral inspections rather than completing an ordinance. Mr. Moury explained the process the committee will propose for Council's consideration. Mr. Moury added that the committee will recommend tightening up sump pump inspections when property is for sale.

vii. Mr. Moury suggested advising South Park Township of Bethel Park's requirements when they change. South Park is under no obligation to implement the requirements that Bethel Park decides to make.

viii. A Steering Committee Meeting is scheduled for next month to discuss 3 Rivers Wet Weather and funding opportunities on the private side.

**b.) Mr. Beaver reported on South Park's projects:**

i. South Park's lining contract in the Piney Fork Watershed was finished this week.

ii. They identified an area across the street from the Clubhouse that follows a tributary up through the entrance to the High School up to Ridge Road that they are considering for 2025 projects. Historically there have been problems in this area making it a good candidate for a lining project in 2025.

iii. They are also getting more information ready for the 2025 contracts in order to get them out late in 2024.

iv. The SHACOG truck is cleaning and cctving areas in the Township.

v. Mr. Beaver expects that South Park will budget and spend about the same amount of money as 2024 in 2025 for projects.

vi. They are continuing to work on problem areas identified by Wade Trim as wet areas.

vii. Dye tests continue.

**8. Wade Trim Professional Engineering Services Report**

**Mr. Goodwin reported on the following:**

**a) Collection System**

i. **Brightwood Road-** Brightwood Road has been an ongoing issue between Bethel Park and Allegheny County. The County's position is that the problem is a private side issue. Bethel Park's position is the catch basin is on the side of the road in the County right of way.

ii. Mr. Moury asked what recourses Bethel Park has to settle the problem. Mr. Gaydos responded that the system should be marked if Allegheny County the County owns it.

iii. Mr. Goodwin stated that there are plans to walk the area to determine if there are cross connections in the catch basin, abandoned pipes or broken pipes.

iv. The area will be further investigated to determine ownership responsibility. Mr. Gaydos will follow-up as needed.

v. Post-construction flow monitors for Library interceptor work and pre-construction flow monitors for Rt. # 88 to Beagle Drive will be installed by Drnach.

**b.) Sinkhole Issues at the Clubhouse area**

i. Mr. Gaydos has sent correspondence to the various entities who should be notified of the issues on the properties.

ii. Enterprise Bank who owns the property has hired an engineer, has their permits in place and has a contractor to repair or replace the retaining wall.

iii. The Allegheny County Conservation District and Army Corp of Engineers responded to Mr. Gaydos' correspondence and PENNDOT responded by being on site today.

iv. Ms. Corrigan and Mr. Dunn met with the owner of the sinkhole who has permits and a contractor. Mr. Dunn stated that the BPMA should protect their sewer lines and interceptor and let the property owners deal with the Regulatory Agencies and resolve issues among themselves.

v. The Board discussed the numerous problems in the area.

vi. The area will be cctved before the work begins and after it is complete to verify that the sanitary sewer system was not damaged.

**c). Consent Order**

i. The McLaughlin Run and Sawmill Run Reports are basically complete.

ii. The Sawmill Run Report was sent to the Board last week. Mr. Moury commented that the overflow tank projected at 16,000 gallons is not a sufficient size for the substantial overflows in the area.

- iii. The Board discussed the modeling and calibration which reflect the conditions during the modeling period only.
- iv. Mr. Moury also stated that the BPMA paid a considerable amount of money on an evaluation to prepare a report which did not fix any problems in the sewer system or take any water out of the system.
- v. The Board discussed the Consent Order requirements.
- vi. Mr. Moury further stated that the information will be obsolete in 2035 when ALCOSAN decides on what they plan to do. Mr. Moury added that the BPMA should do the bare minimum to comply with the Consent Order requirements because information will be useless since the climate and data will change.
- vii. Mr. Oakes suggested that the Board check with like minded communities to determine what they spent.
- viii. Ms. Corrigan stated that part of the 3 RWW Final Report for the Region will include the total amount spent by the communities.

#### **d.) Treatment Plant**

- i. Headworks Project- They are about 1 month in to the bidding process and have had minimal questions so far. There are at least 3 very large General Contractors who are interested in the project. The bid opens July 31, 2024 at 2:00 PM at the Municipal Building. They have released 1 addendum and may have additional addendums. The Board will receive copies of the addendums.
  - ii. NPDES Permit- Mr. Hannan stated that he asked Mr. Dunn to determine how much the BPMA will save financially with the revised NPDES Permit, minus attorney fees and other costs, over the 4 years left on the life of the Permit since many testing requirements were reduced.
  - iii. Construction Phase Services- The Board received a summary of the services with the tasks, scope projected hours etc. Mr. Moury sent very good questions about the construction phase services and Mr. Goodwin sent his response to all Board members.
- The Wade Trim Inspector they propose is Mr. Jim O'Leary who is very experienced in inspection services. Mr. Goodwin also sent the resumes of additional Wade Trim Inspectors.
- Mr. Goodwin also informed the Board that Wade Trim proposed to cut back vehicle charges.
- If there are additional questions, the Board member should contact Mr. Goodwin.

#### **e.) Approval of Yearly Reports**

##### **i. Consent Order Annual Report**

**Motion: I move we approve the Consent Order Annual Report and authorize its submission to the appropriate agencies.**

**Mr. Cheberenchick motioned to approve. Mr. Moury seconded. Roll call was unanimous motion passed 7-0.**

##### **ii. SSOEP Report**

**Motion: I move we approve the Bethel Park SSOEP Report and authorize the engineer to submit it to the appropriate agencies.**

**Mr. Stone motioned to approve. Mr. Ruhl seconded. Roll call was unanimous. Motion passed 7-0.**

Mr. Goodwin advised the Board that he had the signature page for Mr. Oakes and he to sig

#### **f.) Trickling Filter Questions**

- i. Mr. Moury asked if the damaged trickling filter is working now. Mr. Dunn responded that it is running now. Mr. Moury asked if there is an interim fix for the year before it is replaced. Mr. Moury also asked about the maximum capacity for the trickling filter on the NPDES Permit. The Board discussed the trickling filter capacity and stress on the system.
- Mr. Moury asked if the DEP is receiving updates and where the BPMA stands on the Headworks Project. Mr. Goodwin responded that he has spoken with Mr. Jim Vanek, DEP, and advised him of the bidding process and status of the project. Mr. Dunn stated that they will invite Mr. Vanek to the WWTP to discuss the Headworks Project. Mr. Dunn also explained how the overflow tank works and what happens during a high volume flow into the WWTP.

### **9. New Business**

#### **a.) Monthly General Requisitions**

- i. Mr. Hannan pointed out that the monthly General Requisitions are paid as a group which includes Board members, secretarial services, the Solicitor, some vendors and engineering services. He suggested that the Board consider paying

the engineering services separately in case there is a question about an invoice and it isn't approved. Payment would be delayed for all parties on the Requisition.

ii. After discussion the Board agreed to separate the General Requisition into Requisition A. and Requisition B.

iii. Mr. Hannan directed Mr. Goodwin to prepare future General Requisitions with the engineering services separately starting in July 2024.

## 10. Requisitions

a.) Mr. Goodwin presented the General Fund Requisition for June 2024:

The payees are: Board members, secretarial services, Wade Trim, Gaydos Law, PC. and Babst, Calland, Clements.

The June 2024 General Fund Requisition **Total is \$47,384.08.**

**Motion: Mr. Stone motioned to approve. Mr. Ruhl seconded. Roll call was unanimous. Motion passed 7-0.**

i. Mr. Oakes asked what the GIS charges included. Mr. Goodwin responded that the charges are for updating the GIS data.

ii. Mr. Oakes also expressed concern that Council has received feedback from staff that the GIS is not working very well. Council and the BPMA have invested a considerable amount of money into the GIS. Feedback that it is not running smoothly is a concern.

iii. The Board discussed the GIS.

iv. Mr. Stone suggested getting feedback from the staff on the issues, determining where we are with the GIS, providing an overview of costs and time frame and placing milestones on the GIS progress. He added that it is time to refresh.

v. Mr. Hannan asked Mr. Dunn to provide a scope of work with goals, a timeline and cost projection for the GIS.

b.) Construction Fund June 2024 Requisitions:

Mr. Goodwin presented Construction Fund Requisition #41 for June 2024. Series 2020 B \$29,570,000.00 Account # 486348

Wade Trim

2021 WWTP Grit & Headworks Improve. Project-

\$12,002.19

Bid Phase Svcs Billing 04/27/2024–05/31/2024 MBP 203701H/

Invoice 5006876

Invoice 5006876.

**TOTAL**

**\$12,002.19**

**Mr. Stone motioned to approve. Mr. Cheberenck seconded. Roll call was unanimous. Motion passed 7-0.**

## 11. Solicitor's Report

### a.) Oil and Gas Mineral Rights

i. Mr. Gaydos reported received correspondence regarding oil and gas mineral rights for Parcel # 1008C 004 which is .145 acres in South Park. They are offering a signing bonus for the rights. At the request of the Board, Mr. Gaydos will contact them and negotiate with them.

### b.) Pennvest Loan Timeline

i. Mr. Gaydos is working with Mr. Ron Brown, Dickie, McCamey & Chilcote, PC. and Mr. Robert McTiernan, Bethel Park Solicitor, on a timeline of when documents will be needed by the Municipality for closing on the Pennvest Loan. Mr. Brown is the Attorney hired by the BPMA to prepare the documents for the loan. The anticipating closing date for the Pennvest Loan is October 15, 2024.

ii. Mr. Gaydos explained the documents needed and the timeline for providing them.

## 12. Adjournment

i. With no further business to conduct, Mr. Ruhl motioned to adjourn. Meeting adjourned at 8:30 PM.

Date

7-11-24



Bruce Beaver, Secretary

Next Authority Meeting 7/11/2024 @7:00 PM / Piney Fork WWTP. NPDES Permit No. 0027618